

Role Description

Title: **MEMBER – EQUITY, DIVERSITY AND INCLUSION COMMITTEE**

Location: Remote / in-person

Time Commitment: Part-time

Role Summary: To support the Chartered Association of Business Schools in advancing equity, diversity, and inclusion across its membership and activities. Committee members contribute expertise, insight, and strategic guidance to help foster an inclusive, representative, and equitable business education sector.

KEY RESPONSIBILITIES:

1. Contribute to the development and implementation of the Association’s EDI strategy and priorities.
2. Provide expert advice on emerging EDI issues, trends, and best practices within higher education and business schools.
3. Contribute actively and collaboratively to the design, review, and evaluation of EDI-related initiatives, programmes, and resources.
4. Promote inclusive practices across member institutions and encourage sector-wide engagement.
5. Act as an ambassador for EDI, advocating for equality of opportunity and inclusive culture.
6. Review policies, reports, and communications to ensure alignment with EDI principles.
7. Participate actively in committee meetings, working groups, and related events.

TERMS:

- **Term Length:** 2 terms of 2 years (total 4 years)
- **Meetings:** Attend regular committee meetings (usually three times a year), with occasional additional workshops, events, or sub-group meetings.

Person Specification

Essential

- Prior engagement with CABS initiatives.
- Demonstrated understanding of CABS mission and strategic priorities.
- Experience in senior leadership role within a business school or university.
- Demonstrable commitment to advancing equity, diversity and inclusion (EDI).
- Experience engaging with EDI issues in a professional, academic, or community context.
- Experience within business schools, higher education leadership, or professional bodies.
- Understanding of key EDI challenges and opportunities within higher education and/or business schools.
- Ability to contribute strategically to discussions and decision-making.
- Strong interpersonal and communication skills, with the ability to engage constructively with diverse stakeholders.
- Willingness to act as an ambassador for EDI principles and the Association.
- Networks within relevant sectors that could support the work of the Association.
- Ability to commit time to meetings and related activities.

Desirable

- Specialist knowledge in a particular EDI area (e.g., race equality, faith/belief, gender equity, disability inclusion, LGBTQ+ inclusion, socio-economic diversity).
- Experience of developing, implementing, or evaluating EDI strategies, policies, or initiatives.
- Previous experience serving on committees, boards, or governance groups.
- Understanding of data, metrics, and reporting in relation to EDI.
- Track record of influencing organisational culture or driving inclusive change.
- Representation from underrepresented institution type, region, or nation.
- Experience in similar professional networks (e.g. BAM, AUA, AMBA, AACSB).
- Evidence of contributing to sector-wide initiatives or thought leadership.